**FACTOM**

**COMMUNITY**

**MEETING MINUTES**

**Factom** Governance **Meeting #19-**51

**201**9**-**12-16

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| **Date and time of meeting** | 2019-12-16, 20:00 UTC |
| **Date minutes drafted** | 2019-12-16 |
| **Date minutes approved** |  |
| **Organization/Team** | Factom Guides |
| **Attendees** | Centis BV (Niels), Factom Inc (Brian Deery), TRGG3R LLC (Nolan), DBGrow (Nic R), The 42nd Factoid AS (Tor) |
| **Members not in attendance** | None |
| **Other attendees** |  |
| **Meeting Leader** | TRGG3R LLC (Nolan) |
| **Meeting Secretary** | DBGrow (Nic R) |

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| **Subject 0** | * Roll Call - All Present.   Minutes - 19-50: Motion to approve made by TRGG3R LLC; seconded by Factom, Inc. The 42nd Factoid abstains; all others say, “Aye”. |
| **Discussion** |  |
| **Conclusion** |  |
| **Follow up** |  |

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| **Subject 1** | Announcements/Reminders/Process timeline |
| **Discussion** | * Current ongoing processes:   + Ongoing Document Ratifications:     - N/A   + Grant success determinations’: These are closing soon; Standing Parties to vote if they have not already.      * [Process discussion / document ratification timeline:](https://docs.google.com/spreadsheets/d/15QMJrxErMetSgpzwQUKQ_OjmccqfTNvuImdOLjruvlc/edit?usp=sharing) |
| **Conclusion** |  |
| **Follow up** |  |

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| Subject 2 | Network Update (Brian) |
| Discussion | Things are going along fairly well at this point. The A4 Release is going through the release process right now. It has several months of accumulated updates and has one optimization for downloading the blockchain, and then a few community updates, as well. That is going through the final internal phases of testing at this point. Last week, we tried syncing the testnet, and it did not download the whole testnet blockchain. Small modification was made last week to allow it to download the blockchain. That was anticipated and expected, so was not too much of a surprise. It has to do with some weirdness on the tesnet from rapid changes in the authority set in the early days. The solution was to add an activation height to get around the updated blockchain rules. If everything goes well, it is going to be ready right around the Christmas time for mainnet, by the time that makes its way through all of the testing processes on testnet, etc. We will have to work with Core Committee to figure out the release timelines to give people enough time and the right amounts of time around the Holidays. I expect there to not be a lot of activity around the Holidays. This release will also release the live feed API which has been a fairly substantial contribution which has been in the works for a while, so I am glad to see that.  Niels: We can have a party in the office, I guess?  Brian: Absolutely. The Refactor is coming along; we have the Wax release which is still being worked on, as well. Not a whole lot of different updates from last week; working on leader code isolation and other minor improvements there, but that is also moving forward. |
| Conclusion |  |
| Follow up |  |

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| Subject 3 | Testnet Admin election (Tor) |
| Discussion | (text copied from #governance chat on 2019-12-16):    Discussion in the meeting:  Tor: The current testnet Admin (Andrew Young) was elected in previous testnet governance document which was not approved by the SPs. For the past weeks or months, we have a new governance, ratified document with a new procedure for electing a Testnet Admin. Guides are responsible for the election; we should initiate an election under the new and formal process.  Nolan: When we pass these new rules, we need understanding of whether we grandfather in process or hold groups to the new standards, per new ratification documents. We would be negating previous processes and re-forming groups (committees, testnet admin, etc) with new processes as per our newly ratified documents.   Niels: On the other hand, once we bring things into governance, we need to adhere to it, as well. We cannot wait too long either way.  Brian: We hopefully can space these things out since there are many concurrent governance processes.   Niels: NR created threads on Factomize. Poll at Christmas time; not a great idea.  Nic: I’ll change that. -- Agreed, not great timing.  Niels: 3 days of voting; begins on December 24th.   Tor: Testnet Admin Election -- Hold off until after Christmas?  Nolan: Priorities here -- can we time this? Or better to push it until after New Years?  Niels: Official timing of the thread is at least 8 days as long as we make it longer and provide enough time for people. If 11 or 12 days, it makes sense, I guess.  Tor: One week for candidacy known, 5 days for questioning, and 3 days for voting.   Nolan: Period in between Christmas and New Years, correct? It could work if we post it tomorrow or so, but I would have to double check the dates.   Tor: I do not think there will be much involvement, to be honest, with a lot of competition and a lot of questions and answers. It should not be a lot of work for the Standing Parties over the Holiday season. Let’s move ahead and get it done, so we can re-form the Testnet with the changes. The new Testnet Admin can be involved in that process, as well.   Nolan: If discussion takes a hit over the holidays, so be it; if someone wants to ask a question during the questioning period, they can do so.  Brian: Testnet is a low risk thing that conflates with the holidays, so we can probably move ahead with it.  Tor: All in agreement?  Nolan: TRGG3R LLC makes motion to press forward with testnet admin election.  Tor: Seconds the motion.  ALL -- Vote of “Aye”.  Follow up tasks -- Tor to initiate and get the ball rolling. |
| Conclusion |  |
| Follow up |  |

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| Subject 4 | Formally announce that previous working groups and committees are disbanded including removing current committees from protocol forum/homepage. |
| Discussion | Niels: Core Committee discussion has ended; some small details need to be decided upon. We have 12 candidates right now, and they are all good candidates. Mainly, we want to decide the amount of people in the committee to begin with, and once we have that, we can start formulating the draft proposal and bring that to a vote of the Standing Parties so they can approve or disapprove of the Core Committee formation. Last minute change in the document, itself; Brian did not think the Wallet was one of the responsibilities of the Core Committee. Tor mentioned a similar notion, so for now, it is removed from the responsibilities. In next 2-3 days, hopefully we have something to provide to the Standing Parties to ratify the Core Committee. |
| Conclusion |  |
| Follow up |  |

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| Subject 5 | Threads on Factomize for re-forming committees (except Core Committee). (Item from previous week: Nic) |
| Discussion | NR -- To add verbal details at end of this meeting. |
| Conclusion |  |
| Follow up |  |

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| Subject 6 | Priorities and Looking Ahead - thread participation and discussing way forward(Item from previous week: Nic) |
| Discussion | NR -- to continue participation in this thread. |
| Conclusion |  |
| Follow up |  |

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| Subject 7 | Decision making, effectiveness and changes needed for 2020 (Item from previous week: Nolan) |
| Discussion | Did not get around to participate in discussions yet -- Nolan to respond. |
| Conclusion |  |
| Follow up |  |

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| Subject 8 | Rebrand follow through (item from previous week: Brian) |
| Discussion | Bian -- Not a whole lot to add at this point. The Rebrand discussions are still underway. From my reports hearing from my marketing team back in the day, it sounded like there was quite a lot of progress made. The processes that were being followed for the new brand for the Protocol were being done in an industry standard way; I am confused as to why we are at this point. Hopefully Maarten will come forward with some more details as to how far the committee has gotten. Late last week, Maarten was going to give some details over the weekend.   Niels: Maarten did write a pretty extensive report about it. |
| Conclusion |  |
| Follow up |  |

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| Subject 9 | Core committee as example committee (item from previous week: Brian) |
| Discussion | Brian -- Sounds like Niels is doing a good job with this one. Mostly this is just keeping tabs with that.  Niels -- I already gave the update about it in Subject 4, if not mistaken.  Nolan -- To caveat everything, this is the first week we have done separate subjects and tasks in this format. We will get a good process going. |
| Conclusion |  |
| Follow up |  |

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| Subject 10 | ANO Alert System Bot Update (item from previous week: Nolan) |
| Discussion | Initiated Minor Discussion / Vote  Nolan -- Little bit of discussion to ensure it is good in transferring from Canonical Ledgers. |
| Conclusion | Vote passed 14-0 with one abstention |
| Follow up | Work with Core Committee (provisional) on a plan for transfer (See Nolan next week Items) |

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| **Subject** 11 | **Follow up: tasks from last meeting / upcoming tasks** |
| **Discussion** | Nic:  (Text from previous meeting begins)   * Threads on Factomize for re-forming committees (except Core Committee). * Priorities and Looking Ahead - thread participation and discussing way forward   (Text from previous meeting ends  Worked on this week:   * Threads made on Factomize for Committee Re-formation in Governance threads on Factomize. NR is facilitating these threads.   Next week:  **To**r:  (Text from previous meeting begins)   * N/A (did not attend previous weeks meeting)   (Text from previous meeting ends)  Worked on this week:   * Coordinating Core committee formation * Provided feedback to testnet transition workgroup * Initiated new Testnet Admin election * Participated in discussion about the grant success determination process being invoked for older grants * Updated Doc 200 (community documents) with committee formation template.   Next week:   * Testnet Admin election * Testnet coordination of load test     Nolan**:**  (Text from previous meeting begins)l   * Alert System Bot hosting discussion * Decision making, effectiveness and changes needed for 2020   (Text from previous meeting ends)  Worked on this week:   * ANO Alert System Bot Minor Discussion / Vote * Various Grant determination voting as well as responding to questions regarding whether or not our governance is retroactively enforced.   Next week:   * ANO alert system bot   + Work with core committee (provisional) on establishing timeline and expectations for transfer (Target Feb 1 transfer completion):     - Bot initialization / channel assignment     - Twilio account creation     - Connect Bot to config file     - Run concurrent alert tests     - Deactivation of Canonical Ledger’s bot   Brian**:**  **(Text from previous meeting begins)**   * Core committee as example committee * Rebrand follow through   **(Text from previous meeting ends)**   * Last week:   + Core committee review   + Multiple governance actions * Upcoming week   + Multiple governance actions   + Core committee finalize draft doc   Niels:  (Text from previous meeting begins)   * N/A   (Text from previous meeting ends)  Worked on this week:  Next week: |
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| **Follow up (until next meeting)** |  |
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| **Subject** 12 | Open Floor |
| **Discussion** |  |
| **Conclusion** |  |
| **Follow up** |  |

TRGG3R LLC motions to adjourn, Centis BV seconds.

Vote result: All present in favor. Meeting adjourned.

Meeting adjourned at 20:43 UTC.